

# INTO WORK GRANT



## The purpose of the grant:

- Increase the number of individuals progressing from further education to employment in the construction sector.
- Encourage and support employers to provide essential work experience opportunities for further education learners, creating an entry into the industry.
- Engage with individuals during their studies, allowing employers the opportunity to hire them immediately after they complete their qualifications.

## £500 for work experience

Paid on completion of the work experience element of an approved further education course.

## £1000 for Employment

Paid on completion of subsequent three months direct employment.

## Criteria

The work experience started on or after 1 September 2023.

The work experience forms a clear element of the course and meets the minimum duration required of 1 week or 30 hours.

The cap of 5 work experience grants per year has not already been reached (reset in April each year).

## Eligible Courses

A list of eligible courses can be found at [Into Work grant - CITB](#)

### **This includes:**

- T Level in Design, Surveying and Planning for Construction
- T Level in Onsite Construction
- Any level 2 or 3 diploma listed on the web page [Short qualifications we pay grant for - CITB](#)



## Employment requirements

You can apply for the employment element of the grant if the below criteria are met:

- Completion of three-month direct employment following the individual completing the eligible work experience with the same employer
- Employment begins within 12 months of the work experience element being completed
- The cap of 5 employment grants per year has not already been reached (reset in April each year).

## How to apply

Applications can be made individually for each grant or both together, once all elements have been completed.

Applications must be received within 52 weeks of the end of the work experience, and within 52 weeks of the three-month direct employment.

Evidence of the work experience from the college or course provider must be supplied on headed paper or by email showing the individuals full name, course title with start date and completed date of the work experience.

PAYE records that evidence three months direct employment are needed to apply for the employment grant.

If this leads onto an apprenticeship the employer can then apply for Attendance Grant and Achievement Grant from £8500

If you need any help or have any questions please do not hesitate to get in touch with your new entrant support team adviser.



Get in touch [newentrant.team@citb.co.uk](mailto:newentrant.team@citb.co.uk)